

Portfolio

PROPERTY MANAGEMENT AND ACCOUNTING SYSTEM

Portfolio Property Software from MCA is a powerful set of integrated Knowledge Management tools for the Professional Property Enterprise.

- A single, easily updated source of owner, property, tenant, lease, supplier and contact information.
- An automatically produced managers diary and email reminders ensures that rent reviews and expiries, compliance schedule inspections, insurance premiums, and other property events are not missed.
- Better service to tenants and management through faster and more accurate data processing and more flexible reporting.
- Reduced peak loading on property staff through improved scheduling and streamlining of tasks, saving time and money.
- Widely used throughout New Zealand by leading property management companies, owners, local authorities, and companies that either own or lease property
- **Portfolio** has been developed to incorporate international best practice adapted to local conditions.
- **Portfolio** Modules include
 - ◆ Service Centre
 - ◆ Ad hoc Reporting
 - ◆ Portfolio Property Accounting
 - ◆ Mall Management with turnover rent
 - ◆ Body Corporate
 - ◆ Penalty Interest
 - ◆ External Accounting Interface
 - ◆ Portfolio Customisation

Portfolio is a set of software tools that form the “digital nervous system” for an organisation that owns, leases or manages property.

Portfolio is designed to meet the administrative, operational and accounting requirements of property managers, property owners and property accountants.

Portfolio is suitable for management of any mix of leased, owned, or body corporate, residential, commercial, parking, retail including shopping malls with turnover rentals or land and industrial properties.

Information entered by **Portfolio** front line leasing, maintenance and accounting staff is consolidated and presented to management for use in monitoring asset performance and organizational performance, and to support strategic decision making.

Portfolio increases the efficiency of your organization, leading to more productive staff, happier tenants, and higher profits.

Portfolio is designed for ease of use and integrates with Microsoft Office suite of applications including Mail Merge, Document Templates and linking to Outlook for contact information. **Portfolio** has its own email client or can interface to the users email client

Portfolio incorporates the property management database and diary, with a full Property Accounting System. The database and diary may be run without the accounting module.

The **Portfolio** diary tracks all periodic events such as rent reviews, property inspections, planned maintenance and insurance premiums. The diary is automatically updated with information from the database.

Portfolio is developed and supported in New Zealand for New Zealand conditions by MCA Software, a company specializing in Property Management Software. Our property management products are constantly being updated and adapted to the changing requirements of our valued clients.

Expert help is available to assist users to get the most benefit from their investment in **Portfolio**.

Portfolio can be purchased to run in-house or have it leased and hosted by MCA to take the worry out of hardware updates and software backups and support.

About MCA Software

MCA Software has been providing software and related services to the property management profession for over 20 years. The company was formed from the Property Management Division of Trumic Cawston and Associates Ltd., an international software house based in Christchurch, New Zealand.

MCA maintains a staff of qualified and experienced specialists and consultants. MCA staff are all shareholders in the company so we care about the company, our clients and the future direction.

MCA specialises in property management software, and has developed a wide knowledge of the international property management industry. This in-depth knowledge of the specialised requirements of property management professionals has led to wide acceptance of MCA products and services.

Portfolio Future Direction

MCA Software is focused on developing software for the property management profession in New Zealand and the Asia Pacific region. MCA are committed to utilising the best new hardware and software tools as they become available, to provide users with up to date, friendly, and powerful software. Developments within the profession are closely monitored to ensure that MCA software continues to meet the real needs of users.

The considerable quantity of professional experience contributed by each user has been channelled back into the software, resulting in a very powerful yet "user-friendly" software package, able to be used by a wide range of property managers and accountants. Development of the software continues to be led by users, ensuring that changes within the industry and regional differences are catered for.

Contact Us

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Easy to Use

